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| 5 focus areas for a cleaner classroom: |  |
| Surfaces: * Tables, chairs, climbing structure, and shelves should be wiped with micro-fiber cloths and hydrogen peroxide. Even if they do not appear dirty, wipe all surfaces children are touching
* All soft surfaces sprayed with hydrogen peroxide and wiped with a micro-fiber cloth; pillows, fabrics, etc. that remain in the classroom. All dramatic play and stuffed animals need to be washed in the laundry
* Blocks and other classroom toys need to be wiped if they were played with
* Nothing is left on the piano, this includes fabric, light covers, toys, art drying, etc.
* Bathroom sinks and counters have been wiped down and towels replaced, soap filled, if needed
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| Art: * Art easel trays wiped out and returned to the easel, paint cups wiped clean and lids washed and replaced. Sometimes paint cups need washed out entirely if too muddy or dried out
* Art cart is updated once a week and art on drying rack sent home with children or given to the front office to put in the display case
* Art aprons have been wiped clean and returned to the cupboard (plastic) or placed in laundry (fabric)
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| Sensory: * Sensory table has been cleaned out and wiped down. Please do not leave sensory materials on the playground (water beads, etc.) or pour down a sink. Return to their bins or in a garbage bag and throw away if not reusable
* If items have been added to the sensory materials (shells, beans, plastic bugs, etc.); they are sifted out and returned to their proper bins, including the sand, rocks, etc. used for sensory
* Mat under the table needs shaken outside or wiped down, only launder on Fridays unless messy materials have been used. Shake free excess materials before placing in the laundry
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| Under and In: * Double check that all items have been collected from inside kitchen cupboards, under play structure, under reading couches, etc.
* Lift and/or move furniture, mats, rolling carts or shelving to clean underneath
* All items in children’s lockers or cubbies have been stored until the next class
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| Floors: * All of the carpet has been vacuumed, including the rugs
* If playdough or other items are stuck in the carpet, scrape and vacuum again; there should be no residue on the carpet when labs have cleaned up for the day
* All floors have been swept thoroughly and brooms returned to the laundry room
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| Supervisor or Faculty Signature:  |